Online and Offline payment of taxes through Core Banking Branches of Agency Banks attached to Cyber Treasury to be routed through RBI, Public Account Department, Bhubaneswar.

Electronic receipt of State Government taxes and dues were introduced in this Department Notification No. TRE-48/2009(Pt) 9374/F Dt. 26.02.10 and TRD-17/2010-3571/F Dt. 31.01.11 facilitating payment of Commercial Taxes by the tax payers through SBI online. Subsequently, such payment facility in respect of these taxes as well as other Government dues has been brought into the fold of electronic receipt through Odisha Treasury Portal. This facility is only available to the tax payers and citizens having internet banking account in a bank accredited through the Cyber Treasury and account holders of the banks integrated with the payment gateway services provided by Central Bank of India. In order to widen the reach of this e-governance initiative, the State Government in consultation with the Reserve Bank of India and the Principal Accountant General (A&E), Odisha have decided to accept payments on account of all Government receipts through the accredited banks of Cyber Treasury from the members of the public whether or not they have internet banking account. The reporting and accounting of these receipts will be made through Reserve Bank of India and Cyber Treasury.

2. The revamped receipt mechanism will provide the following benefits:- In order to strengthen and improve the existing mechanism, the RBI, Bhubaneswar has suggested certain changes in the procedure of reporting to meet the following objectives:

(i) Single Banking transaction to account for multiple Government payments by the public like; VAT, CST, Entry Tax, Professional Tax etc. under different accounting heads.

(ii) Offline payments through cash, Cheque, & Draft etc. can be accepted & electronic challans generated in the CBS enabled branches of the accredited Banks of Cyber Treasury to be made effective after create necessary IT enabled infrastructure by the respective agencies.

(iii) Electronic payment through Debit Cards of accredited Banks of Cyber Treasury in addition to Net Banking facility.

(iv) Minimum transaction related data transfer to Bank Portal.


(vi) Faster credit of receipts into the Government account.

3. In order to operationalize the revamped receipt mechanism through Cyber Treasury, the business process of the new system and the roles and responsibilities of the agencies involved at various stages of the Govt. receipt transactions through Cyber Treasury is outlined below.
3.1 Step – I

Log onto Odisha Treasury Portal:

The taxpayers/citizens have to log onto the Odisha Treasury Portal using the URL (https://www.odishatreasury.gov.in) and then choose the link for e-Payment. The access to Treasury Portal can be availed from the Treasuries, e-Seva Kendras and point where there is internet connectivity.

3.2 Step – II

Choice of Department specific challan:

The depositor has to click on the Department specific electric challan form available in the Treasury Portal.

3.3 Step – III

System based validation:

The iOTMS software will verify and confirm the Accounting Heads and other related information that has been either selected or required to be entered by taxpayer. After validation of the data, the taxpayer will have to choose the mode of payment.

3.4 Step – IV

Option to make payment for multiple purpose in a single transaction:

The depositor will have the option of making payment for multiple Accounting Heads such as: Odisha Value Added Tax, Entry Tax, Odisha Sales Tax, etc. through a single transaction for which the existing facility in iOTMS is to be further customized.

3.5 Step – V

Mode of payment:

The mode of payment will be through:
1. Net Banking
2. Debit Card
3. Payment over the counter (cash/cheque/Demand Draft etc.)

3.6 Step – VI

Choice of Bank:

The taxpayer/citizen has to choose the bank in which he/she intends to make the payment from out of the list of the accredited banks of the Cyber Treasury furnished at Annexure-I.
3.7 **Step - VII**

**Generation of challan reference ID:**

After successful validation, the Treasury Portal will generate a challan reference ID. The taxpayers should note the challan reference ID for all future references. The taxpayers/citizens has to take the print out of the challan form containing the challan reference ID, if he/she intends to make payment in cash / cheque / Demand Draft over the bank's counter.

3.8 **Step – VIII**

**Transmission of challan related information from Treasury Portal to Agency Banks’ Database:**

The challan related information will be transmitted automatically from Odisha Treasury Portal to the concerned Banks’ Database. If the payment is to be made through Net Banking/Debit Card the depositors will be taken to the internet banking/Debit Card module of the Bank where he will use his credentials to make the payment. If the depositor wants to make the payment over the counter, the parameters received from the Treasury Portal will be transmitted by the authorized Banks’ Portal to their Core Banking Solution.

3.9 **Step – IX**

**Generation of Cyber receipt:**

In case of net banking/debit card after successful payment, the bank will generate a cyber receipt.

3.10 **Step - X**

**Payment over the counter:**

The depositor who intends to make the payment over the counter will make the deposit in any of the CBS enabled branches of the accredited Bank. The depositor will produce the print out of the challan form containing the challan reference ID generated from the Treasury Portal. The bank shall verify the details of the challan form with the help of challan reference ID. After receiving the payment from the taxpayer in cash/cheque draft the bank official will issue the receipt in support of the payment made. If the payment is received through cheque, draft or any other banking instruments, the bank shall issue the receipt after the money is credited to the designated pool account of the Cyber Treasury maintained with the Bank.

3.11 **Step - XI**

**Acknowledgement of payment by the Bank:**

In case of payment over the counter, the bank shall issue an acknowledgement by embossing the seal of the Bank Branch with signature along with the Bank transaction ID on the body of the challan form submitted by the taxpayer and return the same to the depositor. The bank shall retain the counterfoil of challan form submitted by the depositor.
3.12 Step - XII

Generation of e-Challan in the Odisha Treasury Portal:

1. In case, the payment has been made through the net banking/debit card the parameters containing the successful payment information will be transmitted from the bank’s portal to Odisha Treasury Portal for the purpose of generation of e-Challan.

2. However, where the payment has been made over the counter through an offline mode, the e-Challan will be available to the depositor after a lag as the parameters containing the successful payment will be transmitted from the banks’ portal in a batch mode at an agreed frequency.

3. The depositors, in such case, can submit the acknowledgement issued from the Bank with their seal and signature as a proof of payment to the relevant Government agency/authority.

4. The Government Agency/Authority can verify the authenticity of the challan from Odisha Treasury Portal by using the challan reference ID or the Bank transaction ID.

5. In case of payment through net banking or Debit Card, if there is a link failure after the payment is successful, the e-Challan can be generated by the depositor by entering either the challan reference ID issued from the Odisha Treasury Portal or bank transaction ID generated from the banks’ portal subsequently.

4. Banking Arrangement:

(i) All the authorized public and private sector banks integrated with the Odisha Treasury Portal and accredited to Cyber Treasury can collect the Government taxes and dues. However, separate notifications will be issued by the Government for the banks which are yet to be integrated/accredited to Cyber Treasury.

(ii) The Authorized Banks participating in e-Receipt system will designate a Focal Point Branch called e-FPB, who is authorized to collate and collect all e-Receipts (both online as well as offline). Each such branch will act as the Receiving branch and Focal Point Branch notwithstanding the fact that the taxpayer might have debited his account in any of the bank’s branches while making payment.

5. Reporting of transaction to RBI by the Accredited Banks of Odisha Treasury Portal/Cyber Treasury:

(i) Authorized Banks have to report their transactions to RBI, Bhubaneswar.

(ii) Each Authorized Bank will identify one nodal branch known as the e-Focal Point Branch (e-FPB) and at least one officer as the nodal officer for the e-Receipt system.

(iii) The bank will receive the transaction data from the treasury portal as per the approved format.

(iv) The total amount remitted by the taxpayers or depositors would be properly accounted for by the bank.
(v) As soon as a transaction is complete, the bank will send return parameters for the transaction to the Treasury database as per approved format.

(vi) At the specified cut-off time the bank will send the list of successful transactions in XML format to the RBI, Bhubaneswar through RBI's secured website.

(vii) It may be noted that the output strings of the Treasury Portal, that goes to the Bank will contain the provisions for accommodating multiple receipts through multiple Accounting Heads in a single transaction against one challan reference ID and Bank transaction ID. However, when the Bank transmits the information in connection with such multiple receipts to RBI, it shall provide multiple records with their respective Accounting Heads as has been transmitted from Odisha Treasury Portal, against the same challan reference ID and Bank transaction ID as per the approved format.

(viii) The bank will intimate RBI, the IFS Code of the e-FPB, the Current Account Number maintained with DAD, RBI from which the transaction amount will be debited, the name and the contact number of the nodal officer for e-Receipt system prior to their participation.

(ix) The bank will apply to PAD, RBI, Bhubaneswar for username and password for uploading the .xml files to the RBI's Secured website.

(x) The bank will follow a uniform naming pattern for the .xml files. The naming pattern shall be Alpha Code of the Bank+City Code+DD+MM+YYYY + .xml (extension). For example, in case of SBI for the settlement date of 23rd March 2012, the file name should be SBI75123032012.xml.

(xi) After obtaining permission from the Government to participate in the e-Receipt system the banks will prepare test .xml files as per prescribed schema and send the same to RBI for compatibility test. On confirmation from RBI the banks can upload their live data for processing.

(xii) The e-FPBs are required to send a confirmation by e-mail to RBI stating the number of transactions and the total transaction amount immediately after uploading the .xml file to the Secured website of RBI. In case of no transactions taking place at the bank's level, a nil statement has to be sent through e-mail for confirmation in this regard.

(xiii) The Banks will take steps to settle the funds received on 31st March of the year under a special arrangement. The detailed arrangement may be made by Bank separately in consultation with the RBI. In case of delay in reporting, actions will be taken as per prescribed procedure.

(xiv) For the purpose of the depositor, the date of payment shall be reckoned as the date on which money has been debited from the account of the depositor.

6. Role of RBI:

(i) The RBI will receive the list of successful transactions from the participating banks in a .xml file by 1.00PM (Saturday 12 O’ clock) or as the time prescribed by RBI, along with an e-mail confirmation about the number and amount of transactions.

(ii) The RBI shall ensure that all the participating banks have sent the information in the approved format.
(iii) The RBI will validate and process the transaction files received from the banks and make corresponding accounting entries.

(iv) RBI should assign a unique number i.e. scroll number for all credits reported by the Banks Accounting head-wise.

(v) After crediting the Government account and debiting the banks, the RBI will upload the e-Scroll in its secured website.

(vi) The RBI should upload only once a day. RBI will ensure that it has received the details from all participating banks before processing the files.

(vii) The RBI shall be responsible for uploading electronic Date wise Monthly Statement (e-DMS) to the Cyber Treasury in their secured website for all e-Receipts by the specified date of the following month in the approved format.

(viii) As a transitional arrangement, the RBI will also send a physical copy of the DMS duly authenticated by its official to the Cyber Treasury.

(ix) An Interface will be made available in the Cyber Treasury to capture the DMS (Detail Monthly Statement) sent by the RBI to ensure its correctness.

7. Cyber Treasury:

(i) The Cyber Treasury will download the e-Scrolls uploaded in the secured web portal of RBI and will also receive an E-mail confirmation from RBI.

(ii) After verification of the e-Scroll, the Cyber Treasury will prepare its accounts and will submit the accounts to the A.G (A&E), Odisha as prescribed along with Bank wise RBD statement.

(iii) The Cyber Treasury will tally the gross monthly e-Receipts with the gross amount shown in the DMS of e-Receipts sent by the RBI. The total of the month’s e-Receipt (bank wise and Major-head wise) will be verified against the DMS and the DMS shall be signed and returned back to the authorities as per the existing process.

(iv) The DMS shall also be received both in the electronic form and in the hard copy as per the existing format.

(v) The Cyber Treasury will modify / rectify the errors in electronic data relating to the Chart of Account.

(vi) Cyber Treasury will provide an interface to Agencies/Departments to download the electronic receipt data.

(vii) The Cyber Treasury shall also provide to the concerned Agencies / Departments in case, if they require the details of the receipt for any other purposes.
8. Redressal of Public grievance:

The Cyber Treasury office and the e-FPB will have an effective procedure for dealing with public complaints for e-Receipt related matters. In case, any mistake is detected by either of the agencies in reporting of tax / payment of Government dues, either "suo moto" or on being brought to its notice by the depositor, the Cyber Treasury and the bank will promptly take steps for rectification. The e-Focal Point Branch of the participating Banks and the Cyber Treasury will set up Help Desk and notify the contact number and address of the Help Desk for resolution of any dispute regarding e-Receipt.

9. Date of Operationalisation:

The new model for reporting and accounting of electronic receipts through Reserve Bank of India and Cyber Treasury will be effective from 1st July, 2012. However, the existing system of reporting and accounting will continue till 31st July, 2012 in case of the banks which are yet to adopt the new system. Processing of offline payments through cash, Cheque, & Draft etc. through electronic mode by the CBS enabled branches of the accredited Banks of Cyber Treasury will take effect after creation of necessary IT enabled infrastructure by the respective agencies.

By order

Principal Secretary to Government

Memo No. 24109/F., dated 27.6.12
Copy forwarded to the Secretary to Governor, Secretary to Chief Minister, Private Secretary to Minister, Finance & Excise, Accountant General (Audit), Odisha Bhubaneswar, Accountant General (A&E), Odisha, Bhubaneswar, Senior Deputy Accountant General (Works), Odisha, Puri, All Departments of Government, All Heads of Departments of Government, Director General, Gopabandhu Academy of Administration, Bhubaneswar, Director, Madhusudan Das Regional Academy of Finance & Management, Bhubaneswar, All Financial Advisers and Assistant Financial Advisers, All Collectors, All Treasury, Special Treasury and Sub-Treasury Officers, Principal, Secretariat Training Institute, Bhubaneswar for information and necessary action.

Joint Secretary to Government

Memo No. 24110/F., dated 27.6.12
Copy forwarded to the Commissioner of Commercial Taxes, Odisha, Cuttack, Director of Treasuries & Inspection, Odisha, Bhubaneswar for information and necessary action.

Joint Secretary to Government

Memo No. 24111/F., dated 27.6.12
Copy forwarded to the Chief General Manager, I/C, Department of Government and Bank Accounts, Government Accounts Division, Central Office, Byculla Office Building, 4th Floor, Opposite Mumbai Central Railway Station, Mumbai-400008 / Regional Director, RBI, Central Accounts Section, Additional Office Building, Nagpur / Manager, RBI, Public Accounts Department, Pandit Jawaharlal Nehru Marg, Bhubaneswar for information and necessary action.

Joint Secretary to Government
Memo No. 24112/F., dated 27-6-12

Copy forwarded to the Chief General Manager, SBI, Local Head Office, 111/1, Pandit Jawaharlal Nehru Marg, Bhubaneswar / Chief Managing Director, Allhabad Bank, Regional Office, 3/1B, IRC Village, Nayapalli / Deputy General Manager, Andhra Bank, Zonal Office, M/141, Baramunda, Bhubaneswar / Zonal Manager, Bank of India, Odisha Zone, Zonal Office, 98, Kharavelanagar, Ground Floor, Keshari Talkies Complex, Bhubaneswar / Regional Manager, Central Bank of India, 94, Janapath, Unit-3, Bhubaneswar / Divisional Manager, Canara Bank, Red Cross Bhawan, Sachivalaya Marg, Bhubaneswar / Zonal Manager, Indian Bank, Zonal Office, B-2 East, Saheed Nagar, Bhubaneswar / Regional Manager, Uco Bank Building, 3rd Floor, C-2, Ashok Nagar, Unit-2, Bhubaneswar / Chief Regional Manager, United Bank of India, Zonal Office, 13, Forest Park, Bhubaneswar / Regional Manager, Indian Overseas Bank, Regional Office, B/2, West Saheednagar, Bhubaneswar / Asst. General Manager, SBI Government Business Department, Local Head Office, 111/1 Pandit Jawaharlala Nehru Marg, Bhubaneswar / Chief Manager, SBI, Odisha Secretariat Branch, Bhubaneswar / Deputy General Manager, Union Bank of India, Sashtri Nagar Branch, L-17/2, Nayapalli, OLIC Head Office Building, Sashtri Nagar, Bhubaneswar-751012 / Chief Manager, Punjab National Bank, Transaction Banking Department, Circle Office, 4th Floor, Dindayal Bhawan, Ashok Nagar, Janapath, Bhubaneswar-751009 for information and necessary action.

Joint Secretary to Government

Memo No. 24113/F., dated 27-6-12

Copy forwarded to all Officers of Finance Department / All Branches of Finance Department for information and necessary action.

Joint Secretary to Government

Memo No. 24114/F., dated 27-6-12

Copy forwarded to the Head, State Portal Group, I.T. Centre; Secretariat for hosting in the Odisha Government website-www.Odisha.gov.in- Finance Department.

Joint Secretary to Government

Memo No. 24115/F., dated 27-6-12

Copy forwarded to M/s Luminous Infoways Pvt. Ltd., C/o RTI Central Monitoring Mechanism (CMM), Information & Public Relations Department, Government of Odisha for information and necessary action.

Joint Secretary to Government
List of Banks accredited to the Cyber Treasury

1. State Bank of India
2. Union Bank of India
3. Punjab National Bank
4. UCO Bank
5. United Bank of India
6. Central Bank of India
7. Indian Bank